



MID-CITY MAILING SERVICES CORP

17314 S. BROADWAY . GARDENA, CA 90248-3120

T 310.532.6422

F 310.532.0660

www.midcitymailing.com info@midcitymailing.com

Work Order

Please complete this form and **fax to 310.532.0660**. If there is any aspect of the work order you do not understand, just fill out your name, company name and phone number, submit to us or just give us a call at 310.532.6422 and we'll be happy to assist you.

MID-CITY MAILING SERVICES CORP | Order Form

COMPANY

CONTACT NAME

PHONE

FAX

EMAIL

Please include any notes you would like to discuss:

JOB DESCRIPTION

What do you want to mail?

- Postcards Self Mailers
- Flats Envelopes Size of Envelope _____
- Periodicals

Class of mail: First Class Standard

Do you need a mailing list? Yes No

How many do you want to mail? _____

All jobs require personal attention. We will contact you for more information.